

**TOWN OF HENNESSEY  
BOARD OF TRUSTEES REGULAR MEETING  
OCTOBER 12, 2023**

The Board of Trustees of the Town of Hennessey met in regular session at 6:00 p.m. on October 12, 2023. The meeting was held in the Council Room of the Town Hall Complex located at 123 S. Main, Hennessey, Kingfisher County, Oklahoma.

Mayor Clif Vogt called the meeting to order at 6:00 p.m. Trustees David Jones, Harold Shaw, Bert Gritz, and Randy Bohnstedt answered roll call. Others at the council table were Town Treasurer Shelley Burch, Kati Walter, Deputy Town Clerk, and Town Administrator Tiffany Tillman. Also attending the meeting was Barb Walter, John Wynne, Ruth Ann Hobbs, Carolyn Maddox, Jackie Smith, Les Cofer, Jennifer Firdard, Meagan Tillman, Starla Fuksa, Frank Patton, Ruby Rodriguez, Alyssa Kubat, Wanda Choate, Sharon Pollard, Denise Meloy, Ashley Zielny, Gina Wanzer, Peggy Patocka, Steven Mitchell, Georgia Tillman, Logan Tillman, David Tillman, Barbara Platt, Lara Meloy, Rachel Rogers, Shane Voskuhl, and Matthew Bruner.

**REPORT FROM HENNESSEY UNITED BOARD- None**

**APPROVAL OF CONSENT AGENDA**

Motion by Vogt, seconded by Gritz. Motion carried 5 YES

**ROLL CALL YES:** Vogt, Jones, Shaw, Gritz, Bohnstedt

**NO:**

**ABSTAIN:**

**CITIZENS COMMENTS**

Barb Walters inquired as to who requested the town audit. Tiffany reported that the District Attorney requested the audit but it is not known who contacted their office.

**TOWN ADMINISTRATOR REPORT**

Presented to the Board by Town Administrator Tiffany Tillman

**OTHER SCHEDULED BUSINESS:**

**DISCUSSION WITH POSSIBLE ACTION TO APPROVE INVOICES FOR THE CDBG GRANT #18523-21 USING LOCAL FUNDS FOR NODA \$5,280, COWAN GROUP \$2,275 AND KRAPFF REYNOLDS \$63,522.25.**

Motion by Vogt, seconded by Bohnstedt to approve the invoices for CDBG Grant #18523-21 using local funds for NODA \$5,280, COWAN GROUP \$2,275 and KRAPFF REYNOLDS \$63,522.25. Motion carried 5 YES

**ROLL CALL YES:** Vogt, Jones, Shaw, Gritz, Bohnstedt

**NO:**

**ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO APPROVE CHANGE ORDER #3 FOR CDBG GRANT #18523-21 ADJUSTING THE PROJECT COMPLETION DATE FROM JULY 2, 2023 TO October 20, 2023.**

Motion by Bohnstedt, seconded by Gritz to approve change order #3 for CDBG Grant #18523-21 adjusting the project completion date from July 02, 2023 to October 20, 2023. Motion carried 5YES

**ROLL CALL YES:** Vogt, Jones, Shaw, Gritz, Bohnstedt

**NO:**

**ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO APPROVE ALL FINAL INVOICES FOR REAP GRANT KF23-2.**

Motion by Vogt, seconded by Gritz to approve all final invoices for reap Grant KF23-2. Motion carried 5 YES

**ROLL CALL YES:** Vogt, Jones, Shaw, Gritz, Bohnstedt

**NO:**

**ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO ACCEPT THE PROJECT AS COMPLETE FOR REAP GRANT KF23-2 AND SIGN THE AFFIDAVIT FOR COMPLETION FORM.**

Motion Vogt, seconded by Bohnstedt to accept the project as complete for the REAP Grant KF23-2. Motion carried 5 YES

**ROLL CALL YES:** Vogt, Jones, Shaw, Gritz, Bohnstedt

**NO:**

**ABSTAIN: O APPROVE**

**DISCUSSION AND ACTION TO APPROVE FY24 NODA REAP RESOLUTION FOR WATERLINE PROJECT ON MITCHELL ROAD.**

Motion by Gritz, seconded by Bohnstedt to approve FY24 NODA REAP Resolution for Waterline Project on Mitchell Road. Motion carried 5 YES

**ROLL CALL YES:** Vogt, Jones, Shaw, Gritz, Bohnstedt

**NO:**

**ABSTAIN:**

Motion by Gritz, seconded by Bohnstedt to amend motion to include a commitment from the Town of Hennessey in the amount of \$212,760.00. Motion carried 5 YES

**ROLL CALL YES:** Vogt, Jones, Shaw, Gritz, Bohnstedt

**NO:**

**ABSTAIN:**

**DISCUSSION TO ALLOW A 30 MINUTE Q/A WITH THE PUBLIC.**

Frank Patton asked if the public was going to receive a copy of the contract so they can ask questions pertaining to the contract.

**EXECUTIVE SESSION PURSUANT TO O.S. SECTION 307(B)(1) TO DISCUSS THE EMPLOYMENT CONTRACT FOR THE TOWN ADMINISTRATOR, TIFFANY TILLMAN.**

**VOTE TO CONVENE INTO EXECUTIVE SESSION**

Motion by Vogt, seconded by Bohnstedt to convene into executive session at 6:57 p.m.

**ADJOURN TO EXECUTIVE SESSION**

**VOTE TO RECONVENE INTO REGULAR SESSION**

Motion by Vogt, seconded by Bohnstedt to reconvene into regular session at 7:40 p.m.

**DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE EMPLOYMENT CONTRACT FOR THE TOWN ADMINISTRATOR, TIFFANY TILLMAN.**

Motion by Vogt, seconded by Gritz to approve the employment contract for the Town Administrator, Tiffany Tillman. Motion carried 3 YES

**ROLL CALL YES:** Vogt, Gritz, Bohnstedt

**NO:** Shaw, Jones

**ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO CHANGE THE CDS AND CHECKING ACCOUNTS TO EARN MORE INTEREST.**

Tabled until the Nov meeting.

**DISCUSSION WITH POSSIBLE ACTION TO INSTALL A CAMERA SYSTEM IN TOWN HALL.**

Motion by Vogt, seconded by Bohnstedt to install 8 cameras in town hall for \$4,875.00. Motion carried. 5 YES.

**ROLL CALL YES:** Vogt, Jones, Shaw, Gritz, Bohnstedt

**NO:**

**ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE CEMETARY PAVILLION ADD ON.**

Motion by Shaw, seconded by Gritz to have Dobbs Construction add on to the cemetery pavilion for \$32,727.13. Motion carried. 5 YES.

**ROLL CALL YES:** Vogt, Jones, Shaw, Gritz, Bohnstedt

**NO:**

**ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE PAYMENT TO CIC FOR OUR ANNUAL DUES ON THE FINANCIAL ACCOUNTING SOFTWARE.**

Motion by Bohnstedt, seconded by Vogt to approve the payment to CIC for our annual dues in the amount of \$11,770.00.

Motion carried. 5 YES.

**ROLL CALL YES:** Vogt, Jones, Shaw, Gritz, Bohnstedt

**NO:**

**ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE INVOICE FROM SILVERS CONSTRUCTION FOR THE STORM REMOVAL AFTER COMPLETION.**

Tabled until next meeting

**NEW BUSINESS-None**

**CITIZENS COMMENTS-**Barb Walter asked what the length of the contract for the Town Administrator is. The contract is a 5 year contract but a vote will need to be done to renew every year.

**ADJOURN**

Motion by Shaw, seconded by Vogt to adjourn. Motion carried. 5 YES

**ROLL CALL YES:** Vogt, Jones, Shaw, Gritz, Bohnstedt

**NO:**

**ABSTAIN:**

Meeting adjourned at 8:20 p.m.

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Clif Vogt, Mayor

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Kelley Vaverka, Town Clerk