

**HENNESSEY UTILITIES AUTHORITY
BOARD OF TRUSTEES REGULAR MEETING MINUTES
October 12, 2023**

The Board of Trustees of the Hennessey Utilities Authority met October 12, 2023. The meeting was held in the Town Hall Complex located at 123 S. Main, Kingfisher County, Hennessey, Oklahoma.

Chairman Clif Vogt called the meeting to order at 8:20 p.m. with members David Jones, Randy Bohnstedt Harold Shaw, and Bert Gritz answering roll call. Others present at the council table were Shelley Burch, Town Treasurer, Kati Walter, Deputy Town Clerk., and Tiffany Tillman, Town Administrator.

Also attending the meeting was Jack Quirk, Barb Walter, Gina Wanzer, Matt Bruner, Les Cofer, Rachel Rogers, Lara Meloy, Peggy Patocka, Starla Fuksa, Frank Patton, Denise Meloy, Jackie Smith, Alyssa Kubat, and Ruby Rodriguez.

CONSIDER APPROVAL OF CONSENT AGENDA

Motion by Shaw, seconded by Vogt to accept the Consent Agenda, Motion carried. 5 YES

ROLL CALL YES: Jones, Gritz, Bohnstedt, Vogt, Shaw **NO:** **ABSTAIN:**

CITIZENS COMMENTS – Gina Wanzer is questioning how the water and sewer bill are figured. Les Cofer is questioning how his bill was over calculated to where he had a credit on his bill last month. Tiffany answered that there was an error in the program and was over charging any customer who used more than 5 units in one month so credits were issued.

OTHER SCHEDULED BUSINESS:

DISCUSSION WITH POSSIBLE ACTION TO APPROVE ALL FINAL INVOICES FOR REAP GRANT KF23-2.

Motion by Vogt, seconded by Shaw to approve the all final invoices for REAP Grant KF23-2 and sign the affidavit for completion form. Motion carried 5 YES.

ROLL CALL YES: Jones, Gritz, Bohnstedt, Vogt, Shaw **NO:** **ABSTAIN:**

DISCUSSION WITH POSSIBLE ACTION TO ACCEPT THE PROJECT AS COMPLETE FOR REAP GRANT KF23-2 AND SIGN THE AFFIDAVIT FOR COMPLETION FORM.

Motion by Shaw, seconded by Vogt to accept the project as complete for REAP Grant KF23-2 and sign the affidavit for completion form. Motion carried 5 YES

ROLL CALL YES: Jones, Gritz, Bohnstedt, Vogt, Shaw **NO:** **ABSTAIN:**

DISCUSSION AND ACTION TO APPROVE FY24 NODA REAP RESOLUTION FOR WATERLINE PROJECT ON MITCHELL ROAD.

Motion by Bohnstedt, seconded by Vogt to approve the FY24 NODA REAP Resolution for Waterline Project on Mitchell Road. Motion carried. 5 YES

ROLL CALL YES: Vogt, Jones, Shaw, Gritz, Bohnstedt **NO:** **ABSTAIN:**

DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE EMPLOYMENT CONTRACT FOR THE TOWN ADMINISTRATOR, TIFFANTY TILLMAN.

Motion by Vogt, seconded by Gritz to approve the employment contract for the Town Administrator, Tiffany Tillman. Motion carried. 3 YES.

ROLL CALL YES: Vogt, Gritz, Bohnstedt **NO:** Shaw, Jones **ABSTAIN:**

DISCUSSION OF TOWN WATER AND SEWER BILLING PROCESS INCLUDING CONTENTS OF A WATER BILL AND ANY RECENT CITIZEN ISSUES.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE ORDINANCE ALLOWING FOR BULK SEWAGE DUMP.
Tabled until November.

DISCUSSION WITH POSSIBLE ACTION TO APPROVE PURCHASE OF A NEW AERATOR GUN FOR THE LAGOONS. Tabled until November meeting.

NEW BUSINESS -Motion by Shaw, seconded by Bohnstedt to approve replacing high service pump VFD replacement for \$6,600.66. Motion carried 5 YES

ROLL CALL YES: Vogt, Jones, Shaw, Gritz, Bohnstedt **NO:** **ABSTAIN:**

CITIZENS COMMENTS - None

COUNCIL PERSONS REPORT-None

ADJOURN

Motion by Vogt, seconded by Bohnstedt to adjourn. Motion carried with 5 YES.

ROLL CALL YES: Jones, Gritz, Bohnstedt, Vogt, Shaw **NO:** **ABSTAIN:**

The meeting adjourned at 9:02 p.m.