

**TOWN OF HENNESSEY  
BOARD OF TRUSTEES REGULAR MEETING  
MARCH 12, 2020**

The Board of Trustees of the Town of Hennessey met in regular session at 7:00 p.m. on January 9, 2020. The meeting was held in the Council Room of the Town Hall Complex located at 123 S. Main, Hennessey, Kingfisher County, Oklahoma.

Mayor Bert Gritz called the meeting to order at 7:04 p.m. with Trustees Clif Vogt, Wes Hardin, Keith Meek and Richard Simunek answering roll call. Others at the council table were Tiffany Tillman, Town Administrator/Town Clerk, Teresa Weber, Town Treasurer, and Curtis Turner, Director of Public Works. Also attending the meeting was Barb Walter, Angie Bruner, Ruth Ann Replogle, Hank Weber, and Jack Quirk.

**REPORT FROM HENNESSEY UNITED BOARD**

Hennessey United is working on a new festival this year. Mexican Independence Festival for the 3<sup>rd</sup> week in September.

**APPROVAL OF CONSENT AGENDA**

Gritz asked for any changes to the February meeting minutes

Gritz read claims aloud and asked for discussion, questions or concerns, if any.

Treasurer's report – Report was distributed

Library Report distributed.

Police Dept Report distributed

Motion by Meek seconded by Vogt to approve the consent agenda. Motion carried 5 YES.

**ROLL CALL YES:** Simunek, Vogt, Hardin, Meek, Gritz      **NO:**      **ABSTAIN:**

**CITIZENS COMMENTS** – None

**SCHEDULED BUSINESS**

**DISCUSSION WITH POSSIBLE ACTION TO SET THE DATE(S) FOR TOWN WIDE CLEANUP**

Motion by Vogt, seconded by Gritz to set Town wide Clean up for April 10-19 with free dump. Motion carried 5 YES

**ROLL CALL YES:** Simunek, Vogt, Hardin, Meek, Gritz      **NO:**      **ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO APPROVE RESOLUTION 2020-01 TO MAKE APPLICATION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

Motion by Meek, seconded by Gritz to approve resolution 2020-01 to make application for the CDBG Grant.. Motion carried 5 YES

**ROLL CALL YES:** Simunek, Vogt, Hardin, Meek, Gritz      **NO:**      **ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO ADOPT CITIZEN PARTICIPATION PLAN FOR THE CDBG GRANT**

Motion by Vogt, seconded by Meek to adopt Citizen Participation Plan for the CDBG Grant Motion carried 5 YES

**ROLL CALL YES:** Simunek, Hardin, Meek, Gritz, Vogt      **NO:**      **ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO DETERMINE LEVERAGE AND SIGN FORMS AND SUPPORT LETTER FOR CDBG GRANT**

Motion by Hardin, seconded by Vogt, to use Street fund money as leverage in the amount of \$152,072.50 and sign forms and support letter for CDBG grant. Motion carried 5 YES.

**ROLL CALL YES:** Simunek, Hardin, Meek, Gritz      **NO:** Vogt      **ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO APPROVE THE MAYOR AND TOWN CLERK TO SIGN ALL CDBG GRANT APPLICATION DOCUMENTS**

Motion by Hardin, seconded by Vogt to approve the mayor and clerk to sign all CDBG Grant application documents. Motion carried 5 YES.

**ROLL CALL YES:** Simunek, Hardin, Meek, Gritz      **NO:** Vogt      **ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO ADVERTISE FOR BIDS FOR THE WATER WELL TRANSMISSION LINE UPGRADES FOR THE NODA REAP GRANT**

Motion by Meek, seconded by Hardin to advertise for bids for the water well transmission line upgrade for the NODA Reap Grant. Motion carried 5 YES.

**ROLL CALL YES:** Simunek, Vogt, Meek, Gritz, Hardin      **NO:**      **ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO APPROVE RESOLUTION # 2020-02 ADOPTION THE COMPLETE STREETS POLICY**

Motion by Vogt, seconded by Meek to approve Resolution 2020-02. Motion carried 5 YES.

**ROLL CALL YES:** Simunek, Hardin, Meek, Gritz, Vogt **NO:** **ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO APPROVE RESOLUTION # 2020-03 ADOPTION THE WORKPLACE WELLNESS POLICY**

Motion by Vogt, seconded by Meek to approve Resolution 2020-03. Motion carried 4 YES.

**ROLL CALL YES:** Simunek, Vogt Meek, Gritz **NO:** Hardin **ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO APPROVE RESOLUTION # 2020-04 ADOPTING SAFE ROUTES TO SCHOOL POLICY**

Motion by Meek, seconded by Hardin to approve Resolution 2020-04. Motion carried 5 YES.

**ROLL CALL YES:** Simunek, Hardin, Meek, Gritz, Vogt **NO:** **ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO APPOINT AN ASSISTANT FIRE CHIEF**

Motion by Meek, seconded by Hardin to appoint James Matousek as Assistant Fire Chief. Motion carried 4 YES.

**ROLL CALL YES:** Simunek, Vogt, Meek, Hardin **NO:** **ABSTAIN:** Gritz

**DISCUSSION WITH POSSIBLE ACTION TO PURCHASE A WASHER/DRYER COMBO FOR THE FIRE DEPARTMENT USING THE GRANT MONEY RECEIVED FROM ENEL**

Motion by Meek, seconded by Hardin to approve the purchase of a washer/dryer combo for the fire department using money received from Enel. Motion carried 5 YES.

**ROLL CALL YES:** Simunek, Hardin, Meek, Gritz **NO:** Vogt **ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO DECLARE OLD AMBULANCE SURPLUS**

Motion by Meek, seconded by Hardin to declare old ambulance surplus 2008 Chevy VIN ending in 6606. Motion carried 5 YES.

**ROLL CALL YES:** Simunek, Vogt, Meek, Gritz, Hardin **NO:** **ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO APPROVE 2018/2019 TOWN OF HENNESSEY AUDIT**

Motion by Vogt, seconded by Hardin to approve 2018/2019 Town of Hennessey Audit. Motion carried 5 YES.

**ROLL CALL YES:** Simunek, Hardin, Meek, Gritz, Vogt **NO:** **ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO APPROVE RESOLUTION TO AMEND AGREEMENT ESTABLISHING OMAG, ARTICLE III.**

Motion by Hardin, seconded by Vogt to approve Resolution 2020-05 to amend agreement establishing OMAG Article III. Motion carried 5 YES.

**ROLL CALL YES:** Simunek, Vogt, Meek, Gritz, Hardin **NO:** **ABSTAIN:**

**DISCUSSION WITH POSSIBLE ACTION TO ACCEPT/REJECT FUTURE ENDOWMENT OF FUNDS MADE BY RICHARD SIMUNEK**

No action taken. Richard will get with Tiffany and Bert on the Library needs

**DISCUSSION ON HELICOPTER PAD PROPOSAL OR WHATEVER TO BE PLACED ON LIBRARY GROUNDS**

No action taken.

**DISCUSSION ON PROPOSED PAVILLION PLANS**

No action taken. Richard will get with Wes Hardin on the plans.

**PRESERVATION, BOOSTING MAIN STREET AND GRANTS WITH DISCUSSION ON ESTABLISHING GRANT WRITING DUTIES AND/OR GRANT WRITING POSITION, PURCHASE TWO GRANTFIDER PROGRAMS, MARKER FOR CEMETERY CHAPEL AND FUTURE FIVE (5) AND TEN (10) YEAR PLANS**

No action taken

**DISCUSSION WITH POSSIBLE ACTION TOWN BOARD RULES FOR MONTHLY MEETINGS**

No action taken.

**EXECUTIVE SESSION PURSUANT TO 25 O.S. SECTION 307(B)(1) TO HIRE A FULL TIME DISPATCHER AND A PART TIME DISPATCHER**

No executive session held

**DISCUSSION WITH POSSIBLE ACTION TO HIRE A FULL TIME DISPATCHER AND PART TIME DISPATCHER**

Motion by Hardin, seconded by Vogt to hire Bryann Guffey as full time dispatcher and hire Kelli Miller as part time dispatcher @ 9.00/hr. Motion carried 5 YES.

**ROLL CALL YES:** Simunek, Hardin, Meek, Gritz, Vogt      **NO:**      **ABSTAIN:**  
**NEW BUSINESS** – None.  
**CITIZENS COMMENTS** –None.  
**COUNCIL PERSONS REPORT** – None.  
**ADJOURN**

Motion by Vogt seconded by Gritz to adjourn. Motion carried 5 YES.

**ROLL CALL YES:** Simunek, Vogt, Meek, Hardin, Gritz      **NO:**      **ABSTAIN:**  
Meeting adjourned at 10:05 p.m.

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John R. Gritz, Mayor

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Tiffany Tillman, Town Clerk